

## **Agenda: Audubon Landing HOA Board Meeting**

**January 25<sup>th</sup>, 2021 6:30 PM**

West Meadows Community Center

### **Call to Order –President**

- Attendee Recognition – President
- Updates To Agenda
- **Treasurer:** Financial Report YTD December 2020 – Treasurer
- **Without Meeting Confirmation** – President
  - Approved December 9<sup>th</sup>, 2020 meeting minutes
- **Individual Reports:**
  - Pool – D. Ritchie
    - Update for Pool Resurfacing
  - Gate – D. Amon & J. Garcia
  - Landscape & Irrigation Update – J. Byers and J. Thornhill
    - Landscaping Proposals Discussion and Review
  - Communication/Newsletter Committee – J. Garcia

### **Melrose Management Reporting:**

- Attorney Letters - Issued by Reason. **None at this time.**
- Past Due Proof of Insurance Letters – Issued by Resident. **Reviewed and discussed.**
- Past Due Status. **Reviewed and discussed.**
  - Lien Discussion for Delinquent Accounts. **None to discuss at this time.**
- Work Order/Member Communication Report. **Reviewed and Discussed.**
- Violation Letters sent
  - Stage 3 Notices Review and approval to fine and escalate to the Violation Review Committee. **The Board discussed the violations. At this time there are not any stage 3 violations for the Board to discuss fining action.**

### **New Business:**

- Organizational Meeting to Determine Officer Positions
  - Discuss Board Member Roles for Reports
  - Any Association Business the Board Would Like to Discuss
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- Next Walk-through – February 18, 2020 at 9:00am
  - Next Board Meeting – February 22, 2020 at 6:30PM
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- Meeting Adjournment –